**New Team SCIO**

**Recruitment process**

If you have **any questions** at any point in this processplease email

Louise McMorris, Project Leader, at **admin@newteam.org.uk.**

1. **Role description –** read or listen and pray about whether to apply.
2. **Informal chat** (Zoom) to find out more about the role. Email [admin@newteam.org.uk](mailto:admin@newteam.org.uk) to arrange this.
   1. If you do not have time to do this before the closing date, submit the completed application form, and let us know on the form when you can do this.
3. **Application form** – download, complete, submit **before** **5pm on 6 April, 2022.**
   1. We can provide a scribe if needed (email [admin@newteam.org.uk](mailto:admin@newteam.org.uk)).
4. **Shortlisting** – We will let you know if you are called to interview or not.
5. **Interview**– Date will be added here before 30/3/22.
6. **References  - If** we call you to work trial**,** we will contact any referees you have given us permission to contact.
7. **Work trial 3.5 hours** –
   1. Detached work trial, with basic training beforehand and debrief afterwards. If you are offered the job, you will be paid for this time, with your first monthly pay.
8. **Job offer**to selected candidate subject to remaining references and PVG.